

## Seidman Ambulatory New RN Staff Orientation Request Form

Please complete Section 1 of this form & scan/email to [lisa.kohanski@uhhospitals.org](mailto:lisa.kohanski@uhhospitals.org), [ruth.cocirteu@uhhospitals.org](mailto:ruth.cocirteu@uhhospitals.org), [savannah.nall@uhhospitals.org](mailto:savannah.nall@uhhospitals.org) once you have a confirmed start date

### Section 1 (completed by Manager)

1. New Employee Name: \_\_\_\_\_
2. New Employee Position: \_\_\_\_\_
3. Employment Status: FT/PT/PRN \_\_\_\_\_
4. Date of On-Role: \_\_\_\_\_
5. SCC location: \_\_\_\_\_
6. Internal Transfer: Yes No Experience: \_\_\_\_\_
7. External Hire: Yes No
8. Traveler/ESS: Yes No
9. Oncology Experience: Yes No if yes, explain (how long, type, etc.)  
\_\_\_\_\_
10. ONS Chemo/Immuno provider card or NCI Certificate of Knowledge Course: Yes No  
Exp.Date \_\_\_\_\_
11. BLS Exp. Date/ RQI \_\_\_\_\_
12. Preceptor(s): \_\_\_\_\_

### Section 2 (completed by Lisa, Ruth, or Savannah & then emailed to manager)

1. Seidman Going the Extra Mile/Seidman Orientation \_\_\_\_\_
2. Epic Classes \_\_\_\_\_
3. SCC Ambulatory Skills class and Medication test \_\_\_\_\_
4. SCC End of life course \_\_\_\_\_
5. NCI-Chemotherapy Essentials Course or Test Out \_\_\_\_\_
6. Stem Cell Transplant Class- \_\_\_\_\_
7. ONS Oncology Orientation Course \_\_\_\_\_
8. Work Place Violence (1230-400p) \_\_\_\_\_
9. OLM for New Hires \_\_\_\_\_
10. Additional Orientation needs \_\_\_\_\_