

WHERE ARE THINGS LOCATED IN EPIC ...

***BASIC LAYOUT OF EPIC**

-FLOWSHEET TAB:

- VITAL SIGNS/PAIN
- INTAKE AND OUTPUT
- BASIC ASSESSMENT
- IV ASSESSMENT
- DAILY CARES/SAFETY

-MAR TAB

-SUMMARY TAB

-CHART REVIEW TAB

-NOTES TAB

FLOWSHEET TAB

-VITALS MINI TAB

- ♥ VITAL SIGNS- document per order. We will continue to perform vital signs at our usual time frames (between 5am-7am; 1pm-3pm; and 9pm-11pm). *DOCUMENT IN REAL TIME*
- ♥ PAIN- pain **must** be documented at least once a shift

-I/O MINI TAB

- ♥ Same documentation as we utilized in Allscripts. Document all intake and output in this section.
- ♥ Clear your pump by the end of your shift and document all IV fluids, medicated IV drips and IV piggybacks

-BASIC ASSESSMENT MINI TAB

- ♥ Same documentation as we utilized in Allscripts.
- ♥ As you migrate thru the systems, if everything is normal you can make WDL and then move to the next body system. If there is an exception in that category, you will document "X" and ONLY document the exception. For example, if a patient has a nonproductive cough, you would chart "X" under the respiratory section and then document the cough.
- ♥ Similar to Allscripts, provider notification is located on this tab. This is where you would document if you notified the physician of a particular change in condition, etc.
- ♥ Same as Allscripts, Braden scales are completed upon admission and on night shift before 7am.

-IV ASSESSMENT MINI TAB

- ♥ This is where you will document information on your patients' IV site(s).
- ♥ If adding another IV or Central Line, you will select the LDA avatar. (Under the title FLOWSHEETS, 3rd one over to your right)

-DAILY CARES/SAFETY MINI TAB

- ♥ SAFE ENVIRONMENT: as we did in Allscripts, this should be done every time you enter the patients' room to perform bedside rounding. This is to ensure all safety measures are still in place for the patient (i.e. Arm band is on, the room is safe and the amount of bed rails that are being used)
- ♥ This section is comparable to our daily care tab in Allscripts, with the exception of: MORSE FALLS (EVERY SHIFT), AM-PAC (DAILY UNLESS PT/OT IS WORKING WITH THE PATIENT THAT DAY), and NURSING CHARGES (ONLY IF YOU NEED TO CHARGE AN ITEM) are also located in this section.

-MAR FLOWSHEET

- ♥ Welcome to your MAR! This is a different set up than what we are used to. However, overall it is the same principal.
- ♥ **COLORS:** just like in Allscripts, Epic utilizes colors to organize the medications.
 - **Dark Blue** with a time in the box: this is a scheduled medication
 - **Green** with a time in the box: medication was already given (at the time it states)
 - **Red** with a time in the box: medication is overdue.
 - **Pink:** medication was held/not given

-SUMMARY FLOWSHEET

- ♥ This section has a mini tab with “Active Orders” this is equivalent to our “Orders Flowsheet” on Allscripts. This will go thru all of the admission orders, code status, isolation, diet, etc.
- ♥ There is also a “Cosign” mini tab, this is equivalent to our current Signature Manager on Allscripts. If you have a pending co-sign that has not alerted you or that you dismissed, this will be where you go to sign it off.

-CHART REVIEW FLOWSHEET

- ♥ This section includes all labs, cultures and imaging.
- ♥ This would be equivalent to our “Results” flowsheet in Allscripts.
- ♥ Procedure notes will no longer be with the rest of the documents, it will be stored in this section.
- ♥ You can view lab trends in this section as well.

*YOU are able to manipulate your view (place flowsheets in specific orders, place mini tabs in specific orders, adjust your views of different screens, etc.) in order to make this process easier for you.

*If a section appears on more than one flowsheet, it will automatically populate the information in all sections once it is documented in one area. (NO MORE DOUBLE CHARTING)