

Meeting Title	
<b>Name of Meeting</b>	Seidman Cancer Center Ambulatory Clinical Practice
<b>Date</b>	6/23/23
<b>Time</b>	0800-0900
<b>Location</b>	Zoom
<b>Facilitator</b>	Anne Kolenic
<b>Recorder</b>	Savannah Nall
<b>Purpose</b>	Ambulatory Clinical Practice Standards

Attendance X – Present; Ph – Phone; A – Absent; Excused – E

Ambulatory Pavilion Nursing		CNO		Geauga Nursing		Mentor Nursing		Portage Nursing		Sharon Center Nursing	
Dalrymple, Tracy – RN Partner	E	Hunt, Melissa – SCC-VP/CNO		Ludlow, Katie – ANM		Yee, Lindsey – NM	X	Korman, Kathy - NM	X	Poultney, Christine – RN-Inf.	
Orovets, Catherine - NM	X			Gorsky, Christine – RN-Inf.	X	Noll, Rebecca- RN	X			Reprogle, Christine – RN Partner	
						Koepsel, Kalah –RN XRT	X				
		<b>Directors Team</b>		Musial, Amanda – NM	X	<b>Minoff Nursing Team</b>		<b>Research</b>		O'Reilly , Jane - NM	X
<b>Avon Nursing</b>		Anastasiadis, Debbie – East	X	Myers, Amanda – RN-Inf.	X	Guy, Connie – RN-Inf.		Purgert, Rose- CRNS	X	Miller, Rich RN-Inf.	X
		Smith, Kathy – West	X			Hennessy, Breanne - NM	X	Sparks, Ann - ANM	X	<b>Navigators</b>	
Ring, Noel-RN	X					Beck, Tricia – RN		Severino, Jill – NM ctu			
<b>GYN</b>		<b>Education</b>				<b>Parma Nursing</b>		Demagall, Barbara- NM DCRU/Coleman	X		
		Cocirteu, Ruth – RN West	E	<b>Main Infusion Nursing</b>		Heiselman, Maruja NM		<b>SJMC Nursing</b>			
		Hillmon, Erin – RN BMT	X	Kenney, Sandy – RN	X	<b>Pharmacy Team</b>		Donato, Karen – RN-Inf.	X	Henthorn, Sara Samaritan NM	
<b>Ambulatory Float Pool</b>		Kohanski, Lisa – RN East	E	Shetina, Lee – RN		Wesolowski, Bryan- Operations Coordinator		Dolan, Heather – RN-Inf.	x	Harwood, Deb-RN	X
Perry, Jennifer- RN	X	Kolenic, Anne – CNS- Lead Network Educator	X	Verde, Ann-ANM	X	Winter, Jennifer-Pharm		McNamee, Theresa – RN Inf		Bartone, Diana-NM	X
		Nall, Savannah - RN Main Amb	X	Matatics, Kelly-ANM		Caudill, Sara – Pharm-D Orders	X	Turns, Deanna - NM	X		

### Minutes

	Topic	Presenter	Discussion	Action Items
1.	Review of Minutes	Savannah Nall	<ul style="list-style-type: none"> <li>Approved by : Bree Hennessey and 2<sup>nd</sup> Deanna Turns</li> </ul>	
2.	Policy & SOP review <ul style="list-style-type: none"> <li>Nursing Committee</li> <li>SCC SOP/UH CC policies</li> <li>UH, UHCMC &amp; UHRB&amp;C</li> </ul>	Anne Kolenic  No updates  Anne Kolenic  Savannah N.  See Separate Email with list	<ul style="list-style-type: none"> <li>Policy Stat: Currently System and Entity level policies,</li> <li>Policy Press newsletter was shared with QR code</li> <li><b>SCC SOPs:</b> still found on the SCC DWP. “Cross walk” being done with SCC specific polices. Checking to see if info doesn’t already exist in system or entity policy</li> <li>Nursing Practice Guideline for Oncologic Chemotherapy/Immunotherapy Administration reviewed</li> </ul>	<b>Committee Members to review and provide feedback by 6.30</b>
3.	HD PPE	Anne Kolenic	<ul style="list-style-type: none"> <li>New chemical safety officer: Lee Murray Lisa Kohanski and Ruth Cocirteu to work with Lee on providing more hands on education around HD spills</li> </ul>	
5.	Medication Safety	Savannah N.  Anne Kolenic  Anne Kolenic	<ul style="list-style-type: none"> <li>Shared Nursing Matters on additional alert on ADC (omnicell) when dispensing a High Alert med.</li> <li>Magnesium guidelines may be changing with EPIC as to the amount we can infuse over 1 hour</li> <li>CADD pumps had a recall on tubing and cartridges, original recall was in September this is an extension of that LOT numbers were provided in recall</li> </ul>	<b>Savannah Nall to reach out to Kayla Cierniak to investigate why our Omnicells are not receiving this alert</b>



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		Savannah N.	<ul style="list-style-type: none"> <li>• Infusystem implementing a multi factor authentication for all users, set up a push message w/ code to your cell phone and/or security questions. Instructions attached to meeting invite.</li> </ul>	
6.	CVAD	Anne Kolenic	<ul style="list-style-type: none"> <li>• Mediports: BD All Points Port Access Systems (APPAS) Kits</li> <li>• All training was completed</li> <li>• New kits will be replacing old kits as they are being depleted</li> </ul>	
7.	Chemo Administration Practice	Sara Caudill	<p><b>Chemo orders updates:</b></p> <ul style="list-style-type: none"> <li>• Consolidation of Zometa order sets. Replacing 7 existing with 1 order set. Job Aid was created to transition to new order. Pharmacy will be contacting providers to transition to new order.</li> <li>• Conversation had occurred about pulling all paper order sets down from DWP in preparation for EPIC</li> </ul>	
8.	EPIC	Anne Kolenic	<ul style="list-style-type: none"> <li>• High impact changes to workflow will be discussed next meeting</li> </ul>	<ul style="list-style-type: none"> <li>• <b>If any committee members are on EPIC protocol review meetings and hear of something that will impact work flow please reach out to Anne Kolenic and bring back to group</b></li> </ul>



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9.	New Business	Anne Kolenic	<b>Project DAWN:</b> started in Portsmouth OH, dispenses Narcan kits to patients and caregivers. Currently focused on inpatient. MAC house and Meds to Beds has a defined process. Looking to integrate into SCC Ambulatory	Medical Director and Project lead will be presenting at the July manager meeting
	<b>Next Meeting:</b> July 28, 2023			