

Inpatient RN Patient Education Orientation Checklist

Nurse _____

Categories	Date	Preceptor initials
General		
Read SCC Patient Education SOP 2.48		
Read UH MM-13		
Read UH CP-89 Patient and Key Learner Education		
Admission		
Read floor's Welcome Guide		
Read Patient Handbook & Patient Rights		
Educate patient on safety; falls precautions		
Oneview Patient Videos		
Assign video in EMR: Choose patient Click on "orders" tab. Choose order by "me" button Type "videos" in search bar Review all videos available		
Assign How to Wash your Hands video to a pt		
Teach patient how to access on TV remote		
Observe patient watching video		
Observe that video shows up on worklist as completed		
Document on education flowsheet		
New diagnosis of cancer		
Locate Patient Education cupboard (across room 28 on each floor)		
Review Red disease portfolios		
Read Learning More booklet (in portfolio)		
Visit Puck Learning Resource Center in lobby		
Know how to call Health Librarian 286-INFO		

Checklist (continued)

New Chemo Start		
Review Red chemo bag contents		
Read “Your Guide to Chemo” booklet		
View Chemo Class on line (30 mins): To access: goemmi.com Type Code: UHCHEMO Name: Nurse, Test DOB: type DOB Choose: ”provider, unknown”		
Sickle Cell Anemia		
Review red “About Sickle Cell” booklet		
EMR		
Document on flow sheet patient education note Include who, barriers, videos watched,etc		
Foreign Language/Hearing Impaired Resources		
Read Interpreter Services UH SOP: CP-2		
Find MARTTI on SCC 3 & 4. Review use		
Review how to access Language Phone line		
UH Digital Workplace		
Learn how to Add a Printer to my workstation		
Find patient education link on Seidman page		
Add SCC home page as favorite page on your home screen. Include shortcuts SCC Patient Education tab		
Access and print a Lexicomp medication packet		
Print Lexicomp med sheet in another language		
Print a PI sheet from Seidman Patient Ed page		
Sign up and complete GPS training “Using the teach-back method” (12 mins)		

Checklist (continued)

Radiation (all nurses)		
Read External Beam: What to Expect Booklet		
Watch: Radiation EMMI program (30 mins) To access: goemmi.com Type code: UHRADIATION Enter name: "Nurse, Test" DOB: any DOB Choose: "Provider, Unknown"		
Discharge Education		
Review a discharge summary		
Review Pain Management Discharge plan		

By signing this document, the trainee confirms they have received instruction on the items identified in this document and have read and viewed the materials and videos.

_____ Name/Date signed

Preceptors initials and name
